

With more than 50 career courses
available to study from anywhere...

Your **dream job** is
closer than you **think**



**INTERNATIONAL
CAREER
INSTITUTE**

Course Guide

- ✓ Study from home, at your own pace
- ✓ Interest free payment plans
- ✓ Highly regarded tutors
- ✓ Developed in consultation with industry
- ✓ Job assistance for graduates

www.icieducation.co.uk



Your **dream job** is
closer than you **think**

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**INTERNATIONAL
CAREER
INSTITUTE**

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About ICI

The International Career Institute (ICI) is a private and independent provider of education and training. It is part of a network of affiliated colleges established in 1978 which together educate tens of thousands of students yearly worldwide.

At present, students from over 150 countries study with ICI from the comfort of their home or office.

Using experienced industry-based faculty and the latest resources, ICI delivers over 50 exciting career and lifestyle-focused courses to a broad range of people and businesses.

ICI graduates are given skills that will improve their employment prospects and increase their value to employers. The Institute listens to employers through its strong links to industry.

Recognition & Accreditation

To ensure quality assurance and independent oversight ICI has achieved accreditation's and recognition by the following two industry based bodies:

- International Accreditation and Recognition Council (IARC)
- International Association of Private Career Colleges (IAPCC)

IARC and IAPCC accreditation ensures that the Institute has met set benchmarks in the areas of course content, course delivery, student assessments, administration, financial stability and the tutorial faculty.



ICI is a member of the European Association for Distance Learning (EADL) and has agreed to abide by its Code of Conduct and conform to its Quality Standards. EADL represents private and non-governmental European education providers offering high quality and educationally sound distance learning.

More than one quarter (32%) of ICI students are in fact employees of companies and government departments. Course fees are either partially or fully funded by employers. The following is a partial list of companies and government departments which have enrolled staff into ICI courses:

Australian Red Cross
Dairygold Co-operative Society Limited
Work Skills Inc SA
SKILLHIRE WA
BAO Australia (subsidiary of Shanghai
Baosteel Group Corporation, Shanghai, China)
WorkWays Association Inc – Job Services
Australia
Epic Employment Agency Inc.
Banksia Financial Ltd
ANZ Bank
Verekers Law
Australian High Commission (Port Morsby)
The Salvation Army Employment Plus
Dairy Gold Co-Operative Society Ltd
Campbell Page Limited
Care Australia (Charity)
Australian Institute of Marine Science
Devos International (Real Estate)
EBM Insurance Brokers
Shield Mercantile
Charles Sturt University
Austech Institute for Further Education
Verekers Lawyers

Melton Shire Council (State of Victoria)
Coles Group Ltd
Sumitomo Metal Australia Pty Ltd (Japanese
Mining Company)
Australian Veterinary Association
Calvin Klein
Pearson Education
Banksia Securities Limited / The Banksia
Financial Group
Gunnebo Australia (Security)
Emery Partners
Shann Family Lawyers
Hennikers Solicitors
UnitingCare Ageing
Leisure Link (Aus) Pty Ltd
Alliance Network International
Brookfield Multiplex
BCI Australia
Davidson Trahaire Corpsych / Accor Hotels
Clifton Productions
Community Axis Inc.
Darwin International Airport
Employment Directions Network (funded by
the Department of Education & Training) WA

Mission Australia
MAX Employment
Department of Tourism, Regional
Development & Industry – Dep. of
Employment, Economic Development &
Innovation
KordaMentha
Hatch Associates Pty Limited
The Placement People
MTC Work Solutions – Targeting Your
Employment Needs
Maurice Blackburn Lawyers
EBM Insurance
NEATO Employment
Campbell Page (Recruitment and
Employment Agency)
Employment Directions
Alliance Network International
South Australian Government
EBM Insurance
Melton Shire Council
Lawn Tennis Association
The Sports Centre, University of Kent
Prisoners Education Trust

How Will You Benefit?

- ✓ Fast track your career.
- ✓ Learn the inside secrets of how to become a pro in months, not years!
- ✓ Study a marketing course that is designed in conjunction with industry leaders.
- ✓ Free up valuable time; don't waste time and money travelling to classes.
- ✓ Study at your own pace, whenever and wherever you are.
- ✓ Have access to highly regarded professional tutors.
- ✓ Easy interest free payment plans from as low as \$49 per week.

Course Levels Explained

This course leads to the awarding of a Certificate, Diploma or Advanced Diploma depending on which level you enrol at. The different levels are achieved by the amount of course content and assessments involved within each module at the basic (Certificate), intermediate (Diploma) and advanced (Advanced Diploma) levels. You will be able to learn about the differences between the three levels below:

1. **Certificate:** Represents a basic level of operational knowledge with general knowledge. Suitable for basic entry level positions.
2. **Diploma:** Qualifications recognise the graduate's capacity for initiative and judgment across a broad range of technical and management functions. Diploma holders typically have personal responsibility and autonomy (semi-independence) in performing technical operations or organising others in the workplace.
3. **Advanced Diploma:** The graduate is able to apply a significant range of principles and techniques across various contexts and functions. Graduates can expect to be involved in significant judgments, planning, and leadership/guidance functions related to workplace products, services, operations or procedures.

There are NO previous work or education requirements for entry into any course level. Students may enrol directly into the diploma or advanced diploma levels without completing lower ranked qualifications. Graduates can expect higher course levels to result in higher potential salary, positions and skill capabilities.



Course Length

The average time within which students complete studies is:

- Certificate Level – 14 weeks
- Diploma Level – 24 weeks
- Advanced Diploma Level – 31 weeks

ICI courses allow you to study at your own pace with no assignment deadlines. This means that you determine the pace of the course and within which time period you will ultimately complete your studies in.

- Completing your course with ICI is flexible; you can fast track and graduate in a matter of months. Complete activities and submit assignments whenever you are ready.
- The maximum time given to complete a program is three years.

Study Mode

This entire course is carried out via Distance Learning (also known as correspondence learning). Distance learning is ideal if you need to adapt around work, family, or other commitments. It is also extremely beneficial should you simply wish to fast track your studies (and career) and not be locked into a timetable.

Our course content and learning experience ensure that your course is relevant and interesting. Learning, tutorial assistance, and assessments takes place whenever and wherever you are in the country or world. It takes place at your own pace and on your own terms to fit your lifestyle. As an ICI student, you'll never endure a pop quiz, spend countless hours and hundreds of dollars travelling, and never be late with an assignment or for class.

ICI students originate from the following categories:

- Government, business & industry employers
- High school leavers
- Individuals looking to start a business or change career paths
- Individuals already in the industry looking to formalise and/or update knowledge and seek a promotion
- Military personnel
- Stay-at-home mothers

Already in the Profession or Industry?

This course and qualification is a great way of consolidating existing knowledge via Recognition of Prior Learning (RPL), updating your industry skills and contributing towards your professional development. It is also one of the most practical steps you can take when working towards gaining a promotion or a better-paying position.

It may be possible to claim course fees as a tax deduction as long as the course is sufficiently connected to your work activities. Always seek advice from your tax accountant.



What Do I Get?

All materials essential for course completion are included in the cost of the course fee. Upon enrolment, students receive:

- ✓ All required study materials and course notes
- ✓ Practical assignment projects with constructive tutor feedback
- ✓ Tutor who will service all of your course and career questions and guidance needs

On successful completion of the course you will receive:

- ✓ A graduation certificate officially recognizing your successful completion of studies and qualifications
- ✓ Transcripts indicating units completed
- ✓ Letter of recommendation and validation for current and future employers
- ✓ Post-nominal letters placed after your name, indicating that you hold the relevant qualification such as John Smith, DipBusMngmt
- ✓ Job search assistance: Graduate Career Services Program



How Does It Work?

As an ICI student, you'll be able to train at home in your spare time, learning in the easiest possible way. There are no classes or lectures to attend, and no need to leave your job or change your schedule.

Enrol, Study at Home, and Graduate

ICI is committed to the successful completion of your course.

The typical ICI student experience goes like this:

>1. The Enrolment Process > 2. Begin Your Studies > 3. Getting Help When You Need It > 4. Getting Assessed > 5. Graduation

STEP ONE – The Enrolment Process

Select the course that interests you. The International Career Institute website offers course overviews, course outlines, course fees, student testimonials, and information on career services for graduates.

When you are ready to enrol in a program, simply complete the online enrolment form or call our toll-free number to speak with an enrolment adviser.

STEP TWO – Begin Your Studies

Upon enrolment, students receive a welcome letter with instructions, course materials and assessments. You will not be required to purchase any further materials. Courses are divided into modules with assessments located at the end of these modules. Assessments (written assignments) are based on what you have been learning about. No exams are involved.

Study at your own pace

One of the many great benefits of our courses is their modular format creates an easier and more effective way for you to learn. And with no need to follow a fixed timetable, you get to study each module at your own pace.

STEP THREE – Getting Help When You Need It

Your courses are designed so that you can study independently. However, if you have a question about anything in your course, just contact one of our industry-based tutors. Contact details are provided in your welcome letter. Your tutors are industry professionals who are ready to answer any questions about the course, assessments and industry for which you are training for.

STEP FOUR – Get Assessed

At the end of modules you are asked to complete assignments. With no fixed assessment dates, ICI students can submit their assessments at any time. This allows students to progress through the course at a pace that suits their needs. They also have the flexibility to choose how they want to submit their assessments, online or via the post.

Your assignments and projects will be graded on the following scale:

Lesson Grade (%)	Letter Equivalent	Rating
100 – 80	A	Outstanding level of achievement
79 – 60	B	High level of achievement
59 – 50	C	Satisfactory level of achievement
49 – 40	D	Marginal level of achievement
0 – 39	F	Failed to complete course requirements

You must pass all modules and achieve a minimum of a C or higher in all studies to graduate. Should you not pass an assignment you are allowed to retake assessments as many times as you need (free of charge) in order to improve your results. Full tutorial support is available to guide you towards successfully completing your course.

FINAL FIVE – Graduation

Graduates of the Institute are eligible for assistance under the Graduate Career Services Program which includes assistance in job searches (by career and region), preparing cover letters, tips on interviewing, and much more. As part of your graduation package, we offer a Certified Professional Resume Writer free of charge to help you compose your resume. All graduates receive a certificate of completion at the relevant level (Certificate, Diploma or Advanced Diploma), transcripts and letter of recommendation.

Why ICI?

10 Reasons Why ICI is the Best Choice for You

- 1** ICI is all about convenience. We provide a learning schedule that suits you. The Institute allows you to study at home or at work and achieve success in getting the job you want, the promotion you seek or the business that you aspire to establish without leaving your front door!
- 2** Study at your own pace. No schedules to try to fit into your lifestyle – you choose when you want to study and submit assignments. You may take your time in completing your course or you may decide to dedicate enough time to complete your course in record time. You will not be locked into a timetabled situation as with classroom study.
- 3** Have the support of qualified tutors who are industry-based practitioners. You will get your own personal tutor to give you expert advice, assess your work and answer your questions.
- 4** All learning materials are included. Everything you need to complete your course is included at no extra cost. There is no need to purchase expensive textbooks and materials.
- 5** Study and succeed at a price you can afford. Courses are competitively priced. And with the choice of an upfront payment option (10% discount) or interest free weekly or monthly instalments, you can afford the course you want. We have NO hidden costs either – your course fee covers all your learning materials, delivered straight to you. Plus, your course may be tax deductible if it is related to your current line of work.
- 6** 98% Happy with tutorial support.
ICI students usually report a very high rate of satisfaction with tutorial support staff.
- 7** Credibility: ICI is internationally accredited and recognised. We adhere to stringent training requirements and standards and undergo regular audits to ensure compliance.
- 8** Upon completion of the course we are dedicated to helping graduates gain employment assistance which facilitates support in the way of resources contacts, resume assistance, job searches, interview preparation and career counselling and advice.
- 9** Learn valuable career skills that you can use on the job. We give you the skills you need to perform well in your new career.
- 10** ICI is all about convenience. We provide a learning schedule that suits you. The Institute allows you to study at home or at work and achieve success in getting the job you want, the promotion you seek or the business that you aspire to establish without leaving your front door!

Cut Off Date for the Next Intake

Visit the following web page and scroll down to the bottom to find out when the next enrolment cut off date is: www.icieducation.co.uk/course_list.htm

Places are limited and in demand so entry into the course is on a first come first served basis.

Your enrolment is processed and acknowledged within 24 hours of the Institute receiving your application. You can expect to receive your course within days of enrolling. When you start your ICI course, it's at your own pace and you determine when you finish. Don't miss out. Enrol today!

Course Fees & Payment Plans

You could be working on your first lesson – and towards a new career – in a matter of days! Take advantage of upfront payment discounts or easy interest free instalments.

Course Level	Course Fee	OPTION A	OPTION B	OPTION C
		Pay Upfront and Save 10%	Monthly Instalment Plan Interest FREE	Weekly Instalment Plan Interest FREE
Certificate	£498	10% Off = £448	£166 x 3 months	£25 x 20 weeks
Diploma	£798	10% Off = £718	£266 x 3 months	£25 x 32 weeks
Advanced Diploma	£998	10% Off = £898	£333 x 3 months	£25 x 42 weeks

How to Enrol

1. Enrol Online

The fastest way is to enrol online by visiting www.icieducation.co.uk. Your details are kept secure and we don't share them with anyone.

To enrol online:

1. Visit the course of your choice
2. Scroll down to the bottom of the page
3. Click on the enrol now button
4. Complete the secure online form.

2. Enrol via Phone

Call: 0800 411 8993

Calls from outside of the UK: +44 20 3318 4218

How do I pay for my course?

Payment methods for courses include:

- Credit Card (Visa, MasterCard & American Express). Interest free instalments available

Our Courses

BUSINESS

E-Business

Start an exciting career in e-Business, the future of industry and commerce in today's society. ICI e-Business graduates have a wide range of skills to offer and we often receive feedback from graduates that they are more competitive in jobs with e-Business skills due to the nature of their specialised qualification major.

This course prepares graduates for careers in:

- Information Technology
- Website management
- Marketing and e-Marketing
- Information and communications advisory services
- e-Business consultant
- Project management
- Customer Service and Sales Supervisor
- Commerce Strategist
- A range of supervisory positions in an administrative/office environment
- Start your own business and enjoy the freedom of being your own boss! As the owner of your own small business, you can work the hours you choose and guide your business toward success!

The opportunities are endless and the future is bright for skilled e-business professionals. To learn more about this course, visit:

icieducation.co.uk/courses/business/e-business



Import / Export

ICI import-export graduates have a wide range of skills to offer in the ever growing import-export sector.

Graduates can seek work in a variety of positions with:

- Shipping, transport and logistics organisations
- Public and private import-export organisations
- Manufacturers/export industry
- Wholesalers, traders and merchants
- Or start your own import-export business and enjoy the freedom of being your own boss! As the owner of your own small business, you can work the hours you choose and guide your business toward success.

The opportunities are endless and the future is bright for skilled import-export professionals! To learn more about this course, visit:

icieducation.co.uk/courses/business/import-export

Human Resources

Human resource management involves recruiting personnel, induction, training, salary & benefits, contract administration and handling various other workplace employee and contractor relations matters.

Every industry, business and trade needs human resource managers for maintaining their work force. So job prospects for human resource specialists and managers are bright. You are likely to find work with almost any company's human resources department, or perhaps you may choose a career in a specialist HR agency that handles outsourced human resources needs for company's who may not have internal HR Departments.

The earning potential on a median basis is \$65,000 to \$88,000 annually. Top level executive positions can earn up to \$114,000. As with all salaries, variations can be expected based on the level of experience, training, location and size of the organisation you are employed with.

To learn more about this course, visit:

icieducation.co.uk/courses/business/human-resources

Marketing

THE ROLE

Marketing is a business function which identifies and anticipates the wants and needs of consumers, determines which target market to serve, enables appropriate designs of products and programs and delivers these plans.

There is a role for marketers in virtually every section of business and those roles can be very diverse.

EMPLOYMENT OPPORTUNITIES

- Brand Management
- Direct Marketing
- Market Research & Analysis
- Marketing Communications
- Marketing Strategy
- Product Management and Development
- Trade Marketing

EARNING POTENTIAL

- Marketing graduates can expect to earn between \$25k to 35k
- Marketing Assistants can expect to earn between \$35k to \$50k
- Marketing Coordinators can expect to earn between \$50k to \$60k
- Marketing Managers can expect to earn between \$90k to \$120k
- Marketing Director can expect to earn between \$120k to \$160k

To learn more about this course, visit:

icieducation.co.uk/courses/business/marketing

Life Coaching

Most individuals nowadays are on the quest for answers on how to improve their lives as a whole. Whether they're hoping to improve their career growth and development, want to become more effective leaders in their line of work, or on the search for personal fulfilment and happiness, more and more people are turning to professionals and guide them along the course of life.

Life coaching is now increasingly becoming popular and is positioned as a potentially rewarding career path, as well as an alternative career to professionals looking to excel in a new discipline. Currently, coaching is fast growing, but still relatively under-supplied. However, with the steady rise of individuals seeking life advice on a professional level, the International Coaching Federation (ICF) project that numbers will continue to increase as life coaching becomes more popular each year.

As a life coach, you have the ability to maximize the potential that a client has by encouraging them, guiding them, creating goals and measuring them. Providing accountability to set goals as someone that will look over them is an invaluable aspect which clients receive from coaches.

Rather than training people, life coaches enable them to reflect and seek answers on their own terms. A good sense of empathy is essential, as well as the passion to listen and hear out people from different walks of life and being able to deal with them effectively. In essence, life coaches have the power to get the very best out of individuals and enable them to make their own decisions for their own personal growth.

Coaching is potentially one of the most rewarding careers you could have. Imagine being paid to bring out the best in your clients objectives? The coaching industry has numerous employment industries and a large portion of coaches are self-employed coaches.

Take the first step towards your rewarding career in life coaching by enrolling into our course now!

To learn more about this course, visit:

icieducation.co.uk/courses/business/life-coaching

Advertising

- Fast track your career in advertising
- Learn the inside secrets of how to become an advertising pro in months, not years!
- Study an advertising course designed in conjunction with advertising industry leaders
- Free up valuable time, don't waste time and money travelling to classes
- Study at your own pace whenever and wherever you are
- Have access to a tutor who works in the industry you are training for
- Easy interest free payment plans from as low as \$49 per week

Start reaping the benefits by enrolling today!

To learn more about this course, visit:

icieducation.co.uk/courses/business/advertising

Executive Secretarial

An executive secretary or personal assistant is an integral part of a management team, and we find that many of our graduates move into management roles in the years after they leave the institute.

Your training will prepare you for roles in small or large organizations in all industry sectors. It is the variety of opportunity and wealth of available positions that makes these programs so popular. Areas where recent graduates have been employed include:

- Advertising, marketing and public relations
- Banking and finance
- Entertainment
- Fashion and retail
- Finance and insurance
- Travel, hotels and leisure
- Legal
- Government
- Sporting organisations
- Medical Centres
- Real Estate
- Publishing

This extensive training course will equip you with the skills and qualifications to gain employment in a variety of positions including:

- Personal Assistant
- Executive Assistant
- Executive Secretary
- Receptionist
- Administration Assistant
- Office Manager & Bookkeeping Assistant.

To learn more about this course, visit:
icieducation.co.uk/courses/business/executive-secretarial



Sales

Learn the secrets on how to open and close a sale effectively with an unusually high close rate.

Sales people are usually amongst the most valuable assets in any company. Sales jobs are found in almost any company imaginable. Sales jobs could be broken down into those which are classified as B2C (Business to Customer) and B2B (Business to Business) sectors

A career in sales can be extremely rewarding. Those who perform well and excel are rewarded for their efforts more so than almost any other profession.

Job prospects for sales professionals are bright.

The sales profession is one of the largest professions in the country and projected job prospects are rated as good by Government employment agencies.

To learn more about this course, visit:
icieducation.co.uk/courses/business/sales

Real Estate

If you like dealing with people, have a flair for communication and enjoy working in a competitive environment, then real estate industry has a career path for you!

Generally, real estate agents lease, manage, value, buy and sell residential, rural, commercial and industrial property or businesses on behalf of their clients.

The real estate industry is projected to experience an increase in employment opportunities over the next decade as a growing population is creating a greater need for housing.

To learn more about this course, visit:
icieducation.co.uk/courses/business/real-estate



Travel & Tourism

Ever thought about making holidays your life? If you love working with people, then this is the job for you. Start a vibrant and exciting career in travel and tourism! With the right credentials, you can gain excellent positions with the following types of organisations:

- Domestic airlines
- International airlines
- Retail travel agencies
- Wholesale travel agents
- Regional tourist information services
- Tourism marketing consultancies
- Inbound tour operators
- Theme parks and tourist attractions
- Coach tour companies
- Cruise lines
- Conference and incentive travel tour coordinators.

EARNING POTENTIAL

The earning potential of a travel and tourism consultant or manager depends greatly on the level of training and experience they have. Starting salaries are around \$35,000 per annum. Travel and tourism managers at the more senior end of the industry can expect to earn \$65,000 to \$120,000 per annum. Your experience, the size and location of the establishment you are working for will naturally influence how much you earn. (Source: MyCareer & Seek)

To learn more about this course, visit:
icieducation.co.uk/courses/business/travel-tourism

Catering & Cooking

Turn Your Passion Into A Profession!

Whether you work for a restaurant, hotel, resort, or start your own personal chef or home-based catering business, you'll enjoy the excitement, variety, and money this industry has to offer.

Society has shifted towards a culture of eating out. Restaurants and hotel facilities both locally and globally demand competent cooking and catering professionals. This is a profession that will always exist and grow. People will always need to eat out or have catering provided at limitless events and occasions.

Graduating from a Cooking and Catering Course will position you for an industry and profession which has consistently grown each year since 1998. The latest government statistics forecast a similar growth into the future which is sound indication (Department of Education, Employment and Workplace Relations).

To learn more about this course, visit:
icieducation.co.uk/courses/business/catering-cooking

MANAGEMENT



Hospitality Management

Start a career in the fast-growing hotel and hospitality industry. Hotels, resorts, cruise ships, private/corporate owned restaurants and special catering events all provide good employment opportunities for those wanting to enter this industry.

Graduates will typically find work in the following capacities:

- Bar managers
- Catering managers
- Hotel management trainees
- Housekeeping supervisors
- Manager, health and leisure department
- Marketing consultants
- Night auditor
- Personal assistant to hotel manager
- Personnel and training officers
- Public relations officers
- Purchasing officers
- Restaurant supervisors and managers
- Tourism and travel consultants
- Hospitality entrepreneur (restaurant owner, mobile catering, hospitality staff recruitments etc...)

EARNING POTENTIAL

Employees within hotel and hospitality management industry based on 2008 job figures can expect to earn an average minimum of \$35,000 to an average maximum of \$110,000. Your experience, the size and location of the establishment you are working for will naturally influence how much you earn. (Source: MyCareer & Seek)

To learn more about this course, visit:

icieducation.co.uk/courses/management/hospitality-management

Sports Management

Start an exciting career in sports management! Graduates are qualified as sports managers and find employment in a broad range of positions with:

- Event management firms
- Player management firms
- Recreation and leisure clubs
- Sports marketing firms
- Sponsorship management firms
- Amateur sports organisations
- Professional sports leagues
- Sporting goods organisations

To learn more about this course, visit:

icieducation.co.uk/courses/management/sports-management

Project Management

A lot of inventions and innovations these days leave us in awe. From an elaborate architectural work to the newest advancements in technology, the human genius always finds a way to manifest itself. But who are the people who raise these masterful works from inception to finishing? With so many systems and processes to factor in with each and every project, business and government need capable individuals who have a clear-cut vision of the outcome of the project and the right know how to make the correct pieces come to together.

Government reports note that managing projects is “an increasingly important responsibility for many workers, as more organizations use teams and project-based methods to get work done”. The Project Management profession provides vast opportunities across almost all major industries. It calls for individuals who have the right knowledge in handling valuable resources such as time, money, and manpower; ensuring that all three elements fuse well together to come up with projects which meet set objectives within set time frames

Industries most reliant on project managers include:

- telecommunications
- information technology
- health
- education
- government (all levels)
- media
- marketing
- building and many more.

As a prized member of company's structure, project managers get more preferential access to career growth opportunities and climbing up the corporate ladder.

You may already be a member of an industry and wish to transfer into and specialize in project management which would also be a sound move as you already possess knowledge on the industry you are working in. To learn more about this course, visit:

icieducation.co.uk/courses/management/project-management



Retail Management

Start an exciting and challenging career as a Retail Manager in a fast growing industry. ICI Retail Management graduates have a wide range of skills to offer in the retail sector and business in general. They are able to reflect upon, understand and articulate the dynamics of establishing, operating and growing a retail sector business.

Typical positions applicants apply for are: Retail Manager, Operations Manager, Merchandise Manager, Retail Buyer and Sales Manager.

Our graduates have gone onto successful careers

with large national retailers, smaller local retailers and a variety of other businesses. Some students have even fulfilled their dreams of becoming successful retail entrepreneurs themselves.

The opportunities are endless and the future is bright for educated retail managers!

To learn more about this course, visit:

icieducation.co.uk/courses/management/retail-management

Frontline Management

The Frontline Management course covers the core management requirements required by supervisors, team leaders and operational managers. The course is a particularly appropriate training for those who want to become:

- an effective team member
- a proactive and innovative contributor
- recognised as someone who can plan and consistently reach their goals
- an effective and efficient team-orientated manager
- a person capable of improving profitability and strategic outcomes.

On completion of this qualification you will be prepared to enter into management and supervisory positions in a broad range of industries.

Typical positions include: team leader, manager and supervisor.

To learn more about this course, visit:

icieducation.co.uk/courses/management/frontline-management

Business Management

Start an exciting, moneymaking career in a growing field. Why complete a Business Management training program? With the right credentials, you can:

- Increase your earning power and job security
- Work for an established business
- Start your own business and enjoy the freedom of being your own boss! As the owner of your own small business, you can work the hours you choose and guide your business towards success!
 - Open a retail store. Imagine seeing your name on a store front! You can build a positive reputation and a loyal clientele and reap the financial benefits all at the same time!
 - With thousands of franchised business, it's an excellent idea to tap into a well-known product or service. Opportunities exist in virtually every retail field from auto repair shops to fast food restaurants, airport kiosks to carpet cleaning services, printers to photo shops.
 - Would you like to have a home-based business and save on daily travel, enjoy substantial economic benefits by saving on rent, fixtures, utilities, travel and child care? It's just another option for you to consider.
- Work as a business consultant helping others explore business opportunities and establish and improve opportunities for growth and success.

The opportunities are countless and the future is bright for educated business managers!

To learn more about this course, visit:

icieducation.co.uk/courses/management/business-management

Fashion Design

The fashion industry offers exciting and glamorous career paths that many people only dream about.

The ICI Fashion Design Program is designed by industry professionals to assist you gain a job as a fashion designer or start your own fashion design business.

There are many fashion design career paths for you to choose from. Some designers will work for leading label fashion houses while others will be employed by mass-market manufacturers of men's, women's and children's apparel. Others start their own fashion design business, establishing a distinctive style and overseeing fashion creation.

To learn more about our fashion design courses visit: icieducation.co.uk/courses/design/fashion-design



Fashion Stylist & Image Consultant

Fashion is, singlehandedly, one of the most glamorous and entertaining professions. We witness on a daily basis how closely we analyse celebrities and public figures to our first impressions of people we meet each day based on fashion style.

It is the responsibility of the stylist to put together clothes and accessories for editorial features, print and television programs and ad campaigns, and is behind the public appearances made by celebrities, leaders, models and other public figures. They can get hired by the most prestigious fashion brands or work freelance as an independent style consultant. Needless to say, the job of a fashion stylist perfectly balances out creativity, great networking and social opportunities, and good pay. Throw in a lot of exclusive benefits, and you've got one of the most sensational jobs out there!

If you have the passion for fashion, then a job as a Stylist/Image Consultant should be perfect for you.

Stylists typically find work in the following categories:

- Personal Styling/Image Consulting – the most common form of fashion styling will focus on enhancing a person's current look by selecting the most suitable clothing and accessories which will at the same time compliment features and colour tones. Beyond clothing and accessories it typically also extends to shopping trips for selection of appropriate

garments, hair style, skin care, and etiquette consulting as the overall styling service. Image Consulting, Personal Shopping and Celebrity Styling are all interchangeable terms which are alternative names for Personal/Image styling.

- Providing advice or assistance for clients on how to improve their look and select clothing and accessories for themselves.
- Personal Shopping – selecting clothes for a client.
- Wardrobe/Show Styling – styling for television, film, fashion parades, concerts, theatre productions. Everyone from a newsreader to a musician is almost always dressed and styled to maximize a reputation or a message that is being conveyed to the audience or viewers.
- Editorial Styling – this may involve selecting which fashion items and accessories may appear in a magazine or newspaper, writing articles and making decisions on what models will wear.
- Commercial Styling – this involves styling models and actors for advertising / commercials. This typically involves selecting a location, managing the wardrobe, make up and even photographer to pull of the clients' desired look and feel.
- Corporate Styling: you may be styling the CEO to make an impression as he meets other leaders to maximize his or her appearance or you may be designing a company uniform in line with the client's brief.
- Photography Studio: you may be placed in charge of preparing clients' hairstyles and outfits for glamour photography shoots.

Aside from the above areas, Fashion Stylists and Image consultants regularly find work in the following associated creative industries and professions:

- Fashion Buyer
- Fashion Merchandiser
- Makeup Artist
- Public Relations
- Photography
- Fashion Blogger
- Fashion Designer
- Wedding Planner
- Event Management
- Retail Fashion Store Owner
- Model / Talent Agent

To learn more about this course, visit: icieducation.co.uk/courses/design/fashion-stylist-image-consultant

Interior Design

Imagine having a rewarding, high-paying job that lets you use your creativity to make homes and businesses more beautiful, comfortable and effective.

There are few jobs that offer so many benefits. As an interior designer and decorator (also known as an interior architect) you will have the satisfaction of making your vision a reality.

If you start your own interior design and decorating business you will enjoy the freedom of being your own boss and could earn \$100,000 or more per year. And perhaps most importantly your interior design and decorating "work" will be fun, interesting, and personally rewarding.

Interior design decorators are in demand today

more than ever. Most are hired to design and decorate either homes or corporate offices.

Here are just a few of the types of businesses that need interior designers and decorators:

- Advertising agencies
- Art galleries
- Bed and breakfasts
- Boutique stores
- Corporate head offices
- Hotels Law firms
- Model homes for home builders
- Museum stores
- Public relations firms
- Restaurants
- Many other types of businesses from doctors' offices to luxury car dealerships

To learn more about this course, visit:

icieducation.co.uk/courses/design/interior-design

Jewellery Design

Imagine getting paid to use your creativity to come up with designs for beautiful jewellery. You can enjoy an exciting, creative and high-paying career when you become a jewellery designer!

Jewellery designers are artists who spend their days defining style with their distinctive, eye-catching pieces.

In this creative career you can find work as part of a busy design studio although many jewellery designers choose the freedom, independence, and flexibility of running their own business.

To learn more about this course, visit:

icieducation.co.uk/courses/design/jewellery-design

Floristry

Imagine having an exciting high-paying job that lets you use your creativity to brighten people's lives with flowers. Welcome to the world of floristry!

There are few careers that offer so many benefits. As a florist (floral designer or flower shop owner), you will be surrounded by beauty every day and have a career that is fun and interesting. You will have a hands-on job that gives you a sense of satisfaction with the results of your work. If you start your own florist business you can enjoy the freedom and financial rewards of being your own boss.

As a florist you will be involved with some of the most significant moments in people's lives. As a florist, you will help people:

- express love with an elegant box of long-stemmed roses for Valentine's Day
- welcome a new baby into the world with arrangements of delicate pink and blue flowers
- honour a mother with a beautiful bouquet on Mother's Day
- celebrate a wedding with custom-designed bouquets and other flowers
- brighten someone's stay in a hospital
- add the perfect touch to parties and other events
- remember loved ones with beautiful floral funeral tributes

To learn more about this course, visit:

icieducation.co.uk/courses/design/floristry

Landscaping

Trained professionals who can demonstrate the right skills and knowledge should be able to pursue many exciting and respected career options. Here are some places that welcome such professionals:

- Landscape Contractors
- Retail Garden Centres
- Wholesale Greenhouses or Nurseries
- Interiorscapes Companies
- Clubs & Resorts
- Public Gardens

To learn more about this course, visit:

icieducation.co.uk/courses/design/landscaping

Horticulture

Horticulture presents a very diverse range of career opportunities. Many positions require working outdoors with the use of management, science, design, planning and technical skills. The most common areas of horticulture include:

- Arboriculture
- Design
- Gardens and landscape
- Nurseries
- Sports turf management:

Horticulture experts have vast career prospects in various areas of the horticulture industry. Fast track your career in horticulture by enrolling in the ICI horticulture course now!

To learn more about this course, visit:

icieducation.co.uk/courses/design/horticulture

IT (Web Design)

Harness your creative flare into a fulfilling career in web design and establish your own work—from home business or get hired by IT and web design companies. The internet is seeing a daily explosion in websites and web tools. Web developers will always be needed to feed this hungry market with the websites it requires. Employment is readily found both in the public and private sector.

Join one of the fastest growing industries and professions in the world and don't be left behind!

To learn more about this course, visit:

icieducation.co.uk/courses/design/it-web-design



Graphics Design & Desktop Publishing

The Graphics Design & Desktop Publishing industry can be a rewarding and challenging creative experience which is fulfilling and satisfying.

Career opportunities includes:

- Graphic Designer
- Desktop Publisher
- Freelance Graphic Designer
- Desktop Publisher

A huge amount of growth is currently occurring in the freelance sector of the graphics and desktop publishing industry. Many designers work as independent self employed contractors. Work within the in-house print and digital design houses is also abundant. Strong continued employment prospects are forecast for the industry particularly so for digital medium based work.

To learn more about this course, visit:

www.icieducation.co.uk/graphic-design-desktop-publishing-course



Photography

One of the most exciting aspects of photography is the variety of jobs available in the field, ranging from highly specialized, technical work to jobs that require creativity.

AS A GRADUATE OF PHOTOGRAPHY YOU WILL FIND YOURSELF IN SUCH AREAS AS:

- Press photography (also known as news photojournalism)
- Feature photography
- Editorial photography
- Commercial / Industrial photography
- Portrait / wedding photography
- Advertising photography
- Fashion photography
- Digital photography
- Nature and Wildlife Photography
- Forensic Photography
- Freelancing photographer.

HERE ARE SOME REASONS WHY PHOTOGRAPHY MAY BE JUST THE CAREER YOU'RE LOOKING FOR:

1. Photographers Can Earn High Profits

Do you know that photographers make very

good money? The 2009 minimum rates for freelance photographers, as approved by the Australian Media, Entertainment & Arts Alliance, are as follows:

These are just minimum rates set by the Australian Media, Entertainment & Arts Alliance. A photographer can charge as much as their clients are willing to pay. You can charge from \$1,000 to \$4,000 for a wedding, \$1,500 a day (or more) for commercial (business) photography, and \$1,200 a day for portrait photography. How many people do you personally know earn between \$1,000 and \$4,000 a day?

Rate By Time	
Per day	\$784.00
Half day (2/3 day rate)	\$522.00
Per hour	\$196.00
Research (per hour)	\$148.00

Rate By Photograph	
Cover Photo	\$700.00
Full Page Photo	\$391.00
Half Page Photo	\$266.00
Single Column Photo	\$186.00

2. A Photography Business Has Low Start-up Costs

3. You Can Work From Home

4. You'll Be Your Own Boss

5. Your Photos Will Enjoy a Large Demand

YOU CAN TAKE PHOTOGRAPHS FOR:

Advertising Agencies	Associations
Galleries	Local Newspapers
Regional Newspapers	Travel And Tourism Industry
Australian Magazines	Christenings
Graphic Designers	Parties And Functions
Shops and Restaurants	Web Designers and Web Sites
Book Publishers	Engagements
International Magazines	Photo Libraries
Sports Organisations	Weddings
Businesses (Small, Medium and Large)	Family and Pet Portraits
Journals	Postcard and calendar publishers
Stock Libraries	100s more!
Clubs And	

6. You'll Meet Lots Of Interesting People

7. Photography Offers Amazing Amount Of Variety

8. You'll Enjoy Prestige and Respect

9. Photography Offers An Equal Opportunity Playing Field

10. Photography Is Relatively Easy Work

To learn more about this course, visit:

icieducation.co.uk/courses/design/photography

EVENTS, MEDIA, PR



Wedding Planner

Imagine having an exciting and high-paying job that lets you use your creativity to organize the happiest day of people's lives. Welcome to the world of wedding planning!

There are few careers that offer so many benefits. As a wedding planner you will have a job that is fun, interesting, and rewarding. If you start your own wedding planner business you can enjoy the freedom of being your own boss.

The prospects of becoming a wedding planner have never been brighter. In the United States, there have been 2.5 million weddings in a year alone, 110,000 in Australia and 306,000 in the United Kingdom. In many cases, a wedding planner also known as a bridal consultant, wedding consultant, or wedding coordinator is hired to manage and plan for the special day. Couples are increasingly "time-poor" and with demanding career commitments many couples lack the time to organize their own weddings. This trend is only set to continue!

In addition to the possibility of running your own wedding planning business graduates will typically also gain positions with the following organisations:

- Function centres
- Wedding reception centres
- Event management consultants and companies
- Promotional companies
- Wedding and party planners
- Exhibition venues and services
- Incentive planners
- Fund raising and charity organisations

To learn more about this course, visit:

icieducation.co.uk/courses/events-media-pr/wedding-planning



Event Management

Start an exciting career in events management! Why complete the ICI Events Management training program? With the right credentials, you can gain excellent positions working on such events as:

- Exhibitions
- Fashion show
- Fairs and festivals
- Grand openings
- Award events
- Charity fundraisers
- Conferences
- Holiday events
- Meetings
- New product launches
- Political events
- Seminars
- Social events
- Sporting events
- Trade shows
- Weddings
- Or many other types of events

Graduates will typically gain positions with the following organisations:

- Conference organisers
- Event management companies
- Promotional companies
- Event and conference venues
- Convention and visitors bureaus
- Wedding and party planners
- Exhibition venues and services
- Incentive planners
- Fund raising and charity organisations
- Event management consultant
- Event management business owners

To learn more about this course, visit:

icieducation.co.uk/courses/events-media-pr/event-management

Public Relations

Start an exciting media related career which plays an integral hand in forming and analysing public reactions, information and behaviour for corporations, brands, celebrities, governments, political parties, non-profit groups and many other organisations who heavily rely on Public Relations personnel.

Why complete a Public Relations training program? With the right credentials, you can gain excellent positions such as a:

- Publicist
- Communications consultant
- Marketing analyst
- Product manager
- Public relations consultant
- Public relations officer
- Journalist

To learn more about this course, visit:

icieducation.co.uk/courses/events-media-pr/public-relations

Journalism

Start an exciting career as a journalist in print, radio, television or online medium! The ICI journalism course offers you a unique opportunity to develop a full-time or part-time career as a professional journalist with a variety of establishments including:

- Metropolitan newspapers
- Suburban newspapers
- Country newspapers
- Consumer magazines
- Business magazines
- Television stations
- Commercial & community radio stations
- Public relations / publicity agencies
- Advertising agencies
- Book Publishers
- or you may wish to work as an independent freelance journalist.

To learn more about this course, visit:

icieducation.co.uk/courses/events-media-pr/journalism

HEALTH & FITNESS



Counselling & Psychology

If you want to become a counsellor, this course is for you!

The job prospects for counsellors reached a new all time high. Over the past five years, employment in this sector increased by 57.1% to 30 000 (compared to growth of 10.9% for all occupations). More than half of workers (64.5%) are employed full-time. Employment growth over the next five years is expected to grow very strongly (3.2% per annum compared to 1.8% for all occupations).

The demand for counsellors in society enables you to assist those who need assistance via community-based counselling organisations or even by setting up your very own practice which is what most graduates aim to do.

WHAT EXACTLY IS A COUNSELLOR?

Counsellors consult with people to develop rehabilitation plans taking account of vocational, social, medical and psychological needs. Counsellors provide information and guidance on vocational, relationship, social (drug use, employment, ethical issues etc) and educational difficulties and issues. They work with people to help them identify and define their emotional issues through the use of therapeutic models.

Graduates find that their new knowledge and skills makes them suitable for positions in: Counselling (eg. family counselling, grief counselling, conflict resolution, education counselling etc), welfare and social work, education, sports coaching, life coaching, personal training, rehabilitation and health care, mental illness, marketing and sales, industrial relations and management.

- The employment rate for counsellors exceeds the national average.
- Almost 70% of counsellors are employed full-time, making it an ideal occupation for those seeking flexible work hours (Source: Australian Government JobSearch).



To learn more about this course, visit:

icieducation.co.uk/courses/health-and-fitness/counselling-psychology



Personal Trainer

Employment opportunities are diverse within the personal training industry. You will be able to seek employment in the following areas:

- Your own personal training business
- Gyms, fitness centres and health clubs
- Specialised personal training studios
- Swimming complexes
- Sports clubs
- Outdoor fitness
- Corporate Gyms

The fitness industry is currently booming. People want to look and feel good. As a personal trainer you will train, motivate and keep your clients accountable. You will assist and guide them with your knowledge on the human body and most effective exercise and training techniques. Measuring results and creating personalized exercise plans based on objectives will be a common task you will perform.

The fantastic reality about this personal training profession is that you won't be stuck in an office but constantly on your feet interacting with new people every day, contributing to their well being, and making a real difference to the health, happiness and confidence. On top of this you can expect to be billing anywhere from \$30 to \$70+ for a half hour session.

According to the Bureau of Statistics, a career in personal training has an incredibly bright outlook. The projected career growth is 20% faster than other professions.

With fitness and health gaining more awareness amongst people of all walks of life coupled with the bright prospects for employment, a job as a personal trainer should be rewarding and fulfilling!

Jumpstart your career as a Personal trainer by enrolling in our course now!

To learn more about this course, visit:

icieducation.co.uk/courses/health-and-fitness/personal-trainer

Enrolments into this course need to be done online at above mentioned web link or by calling 1300 131 582



Massage

More and more people are discovering the power of massage therapy to feel better from the inside. Even medical professionals have recognized massage therapy as a valid, highly effective method of managing all types of body pain. On top of that, countless medical research have proven that aside from pain management, massage therapy also increases flexibility, treat patients with Alzheimer's, relieves high blood pressure and helps ease depression. In fact, massage industry growth was remarkable in the last decade. It is a service that today is very much in demand.

Massage therapists have the power to build a great career or business for themselves while helping others lead healthier lifestyles.

New spas, massage practices and fitness centres are constantly being opened to serve the growing number of people turning to massage therapy to add an overall feeling of health and relaxation to their lifestyle.

Employment prospects are very good and government forecasts point to very strong projected growth in the massage industry in the coming years.

Take the first step towards your career in Massage Therapy by enrolling into massage course now!

To learn more about this course, visit:

icieducation.co.uk/courses/health-and-fitness/massage

Natural Health (Nutrition & Diet)

It has been stated time and time again that our body is our biggest and most important investment. With everyone leading busier and more active lives, our bodies can easily succumb to stress and strain.

It is the responsibility of nutrition practitioners to help improve the lifestyles of their clients by recommending healthier food intakes and address their health through food and nutrition. Nutritionists are employed in hospitals, nursing care facilities, outpatient service facilities, gyms, health clubs and other centres for healthcare.

Career opportunities include weight loss consultants and nutritionists. With further study you could become a dietician or personal trainer. The opportunities that can be pursued are as an employee or as a part of your own private consultancy.

According to government statistics the health industry is among some of the fastest growing sectors today with strong growth projected into the future.

Typically tasks graduates of our program will regularly conduct are the following activities:

- discuss diet, nutrition and weight loss strategies with clients
- assist in the creating weight loss menus and diaries for clients
- assist with food selection based on nutritional content labelling
- assist with weight loss measurements and weight loss calculations
- provide emotional support and ongoing coaching
- provide nutritional based counselling
- Discuss and refer clients to other health and fitness providers.

Go ahead and enrol in our Nutrition and Diet Course now! It is a truly rewarding career path with bright prospects.

To learn more about this course, visit: icieducation.co.uk/courses/health-and-fitness/natural-health-nutrition



Nursing Assistant - Patient Care Assistant

The field of Nursing & Patient Care Assisting is a rewarding career for those who wish to work in a profession that gives back to those who need it most.

A health care aide should have:

- patience
- caring personality
- a desire to help people, and
- be in good physical condition.

Training as a nursing assistant could lead to jobs with:

- Residential care facilities
- Home carers
- Hospitals
- Group homes
- Home healthcare services
- Nursing homes

To learn more about this course, visit: icieducation.co.uk/courses/health-and-fitness/nursing-assistant

Medical Secretary

If you imagine yourself in the challenging and often exciting world of medicine, possess good customer service skills and a keen interest in health and medicine, the rewarding career path as a Medical Secretary can be the right one for you.

Medical secretaries are essential staff members of all hospitals and medical centres. The job description of medical secretaries include a wide range of important tasks such as administrative, front office and clinical. Some of the most important administrative duties assigned to medical secretaries are scheduling appointments, billing, managing patients and taking care of coding for insurance. Simply put, medical assistants are crucial in assisting doctors in helping their patients.

The employment outlook for medical secretaries is excellent. Medical secretary careers are projected to grow much faster with a 20% growth rate according to the Bureau of Statistics, with over 189,000 job openings within the 2008–2018 window. Promising, exciting and growing aptly describe a career as a Medical Secretary.

Jumpstart your career as a Medical Secretary by enrolling in our course now!

To learn more about this course, visit: icieducation.co.uk/courses/health-and-fitness/medical-secretary



Dental Assistant

Think of it as more than just a job or a way of earning an income. Think of it as making a difference. A career as dental assistant will be all about saving smiles for a bright future.

Taking care of our oral health is an utmost priority and is an important part of everyone's daily hygiene regimen. People will always invest in yearly or semi-annual visits to their dentists, as well as consultations for more aesthetic purposes such as cleaning, veneering, and other procedures. And while dentists are in the forefront of dental work, they are always in need of reliable dental assistants to assist in this important work.

Dental operators are essentially the dentist's "extra hands". They let the dentist provide more

efficient dental treatment by sterilizing and handling their instruments, passing instruments during the procedure, exposing dental radiographs, taking impressions, and fabricating provisional crowns. Dental operators can focus more time on the procedure; the dental assistant then effectively becomes the operator's extra hands. Dentists rely heavily on the invaluable assistance dental assistants provide.

The great news for prospective dental assistants is the bright employment opportunities that exist for projected job growth. According to the Bureau of Statistics, employment is expected to grow 36 percent from 2008 to 2018, which is much faster than the average for all occupations. As a matter of fact, dental assistants are expected to be among the fastest growing occupations in the 2008 – 2018 period.

Besides strong job prospects, you will find it a rewarding profession. The dental care you render helps improve people's health and self-confidence.

Having a formal training in dental assisting will help demonstrate to potential employers that you are a suitable candidate as you already possess valuable knowledge and skills. It will show that you have taken the time to invest in training. Ultimately it will assist in setting yourself apart from others and distinguishing why you should be chosen for the role you are applying for.

To learn more about this course, visit: icieducation.co.uk/courses/health-and-fitness/dental-assistant

Pharmacy Assistant

Fast track your growth in one of the fastest rising industries as a Pharmacy Assistant! If you take pride in your extreme knack for customer satisfaction, belief in hard work, motivation and great organisational skills, then this career is worth checking out!

It has been projected by the Bureau of Statistics that employment of pharmacy assistants is expected to increase by 25 percent from 2008 to 2018, which is much faster than the average for most occupations. With an increasing number of middle-aged and elderly people who heavily rely on prescription drugs, as well as overall awareness for physical well-being, the demand for pharmacy workers will just keep on increasing. It's definitely one of the key careers positioned to take a stronghold in the near future.

The ICI Pharmacy Assistant Course will guide you step-by-step on building your career in the industry. Learn how to execute important tasks which are expected of pharmacy assistants.

Start a promising career as a pharmacy assistant by signing up for our course now!

To learn more about this course, visit: icieducation.co.uk/courses/health-and-fitness/pharmacy-assistant

EDUCATION & LANGUAGES



Teachers Aide

The role of a teacher's aide is extremely important. A teacher's aide will assist the teacher in creating a learning environment that's both engaging and fun for the students. Teachers and teacher's assistants affect hundreds of lives. In fact they affect every life they come in contact with. With the correct training and skills, you will also be able to make this an incredibly rewarding contribution to the development of children and young people.

A teacher's aide provides clerical and teaching support for preschool, elementary, and secondary (high school) school teachers. A teacher's aide can work very closely with children/young people and help provide teaching support for teachers, while in other instances a teacher's aide might help with more administrative and clerical tasks such as grading papers or preparing a lesson.

The duties performed by a teacher's aide can include:

- Clerical work
- Supervising lunch/recess
- Reviewing lessons
- Providing individual attention
- Preparing equipment
- Computer support
- Recording grades and much more!

Government statistics point towards a favourable outlook for the employment prospects of teacher's aides. Successful completion of the ICI teacher's aide program will assist in gaining work in the following places:

- Pre-school
- Child care school
- Schools (primary, elementary, high school)
- After-school program
- Community centres

Typical job titles include:

- Teacher Aide
- Teacher Assistant

To learn more about this course, visit:

icieducation.co.uk/courses/education-and-languages/teachers-aide

Biblical Studies & Ministry

Many students take the ICI Biblical Studies & Christian Ministry course to simply better understand faith and religion at a personal level. Actual paid career roles that the course could steer you towards include:

- Pastor / Priesthood
- Preacher
- Theologian
- Teacher
- Chaplain
- Writer / Editor
- Counsellor
- Missionary
- Evangelist
- Non-profit and charity organizations

For many of us, it is important to get in touch with our inner faith, spirituality and beliefs. For some individuals, spreading the Good News of the Christian faith is more than a job, pastime or hobby – it is a calling. Many students completing this program have a passion and goal to help people lead more spiritual and rewarding lives. If you envision this calling or a need for understanding our Bible Studies & Christian Ministry course is for you. It has the ability to fast track your way into reaching out and helping others as a teacher, spiritual leader and educator.

To learn more about this course, visit:

icieducation.co.uk/courses/education-and-languages/biblical-studies-ministry

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Childcare (Professional Nanny)

Would you like to know how to become a nanny?

Take our Professional Nanny course as stepping stone rewarding work in the home based childcare industry.

Employment in this very large occupation rose strongly in the past five years and is forecast to grow strongly in the long-term.

Nannies care for children as employees or contractors in private households. Employment can be sought in almost any location nationwide. International work opportunities for professional nannies exist in such countries as the UK, USA and France.



To learn more about this course, visit:

icieducation.co.uk/courses/education-and-languages/nanny



T.E.S.O.L

The English language is in ever increasing demand throughout the world. Knowledge of the English language and the ability to use this language is rapidly becoming a valuable global commodity.

For a TESOL teacher with an internationally recognized TESOL certification, job prospects are excellent. The huge desire to learn English in all corners of the globe has resulted in teaching possibilities in almost every country imaginable. There are openings in private language institutes, public schools, universities, business corporations, kindergartens as well as private tutoring and voluntary work. The TESOL profession is also a great opportunity to embark on a culturally enriching working holiday.

To learn more about this course, visit:

icieducation.co.uk/courses/education-and-languages/tesol

FINANCE

Bookkeeping

Career prospects for bookkeepers are bright as they are very much in demand as they are a crucial component of any business. Graduates are able to seek a career as a professional contract bookkeeper or permanent paid bookkeeper. They can work under the direction of a tax agent/public accountant for a bookkeeping business or franchise as a permanent paid bookkeeper (working for enterprise or in their own bookkeeping business).

Bookkeepers are employed in a wide range of industries including finance, property, business services and ALL other areas of business and government.

Every business, no matter how large or small, is required by law to 'keep books'. This involves the recording of the financial transactions of a business, whether manually into ledgers or by entering everything onto a computer. So, if you are well organised, like working through documents and enjoy seeing a set of numbers add up properly, bookkeeping could be the career for you. Other names for bookkeeping or related professions include payroll clerk, collections officer, accountant and accounts clerk.

As a bookkeeper you can expect to earn \$35.00 per hour for basic bookkeeping tasks like entering payments, invoices etc. If you perform reconciliations and produce reports, you can expect up to \$45.00 per hour.

To learn more about this course, visit:

icieducation.co.uk/courses/finance/bookkeeping

LAW & JUSTICE



Paralegal Secretarial

Start a career in a powerful and well-paying industry. The ICI paralegal studies course is your stepping stone towards an exciting career working for in-house legal departments of large companies or private practice law firms specialising in:

- Private
- Administrative Law
- Bankruptcy
- Civil Rights
- Consumer Law
- Contract Law
- Criminal Law
- Environmental Law
- Estate Planning
- Family Law
- Health Care Law
- Immigration Law
- Labour Law
- Litigation
- Personal Injury
- Real Estate Law
- Corporate Legal Departments
- Human Resources Analyst
- Insurance Companies
- Real Estate & Title Insurance Firms
- Banks & Financial Institutions
- Community Legal Services
- Risk Management
- Government
- Attorney General's Office
- Various government departments
- Parliament
- Courts

This legal course will provide you with a thorough knowledge of the legal industry, skills and knowledge needed to keep pace in a thriving law practice.

It's a comprehensive legal course where you will learn highly advanced practical skills in administration, while gaining crucial knowledge of paralegal systems and procedures for the legal industry.

You will also gain an understanding of the concepts, terminology and documentation specific to courts and legal offices, and develop the skills and experience necessary for effective case research, reporting and preparation of contractual agreements such as wills, probates and leases.

To learn more about this course, visit:

icieducation.co.uk/courses/law-and-justice/paralegal-secretarial



Mediation

After becoming one of the most litigious societies in the world mediation is fast becoming the increasingly popular, timely and cost effective way to settle disputes. Furthermore mediation ensures privacy while publicity is unavoidable when disputes are aired in court. As a result of all of these factors, mediators have and are expected to continue experiencing above average growth in employment.

Mediation is a meaningful and rewarding profession in which you will actively facilitate negotiation and settlement between disputing parties by providing direction and encouragement, working collaboratively with the parties and finding creative ways to reach a mutual solution.

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Political Science

Imagine having a job where you can influence politics, work for issues you believe in, and help people across the country or even the world.

Your role in the world of politics will be exciting as well as important, with many benefits including the opportunity to travel and work with the most powerful people in your country. Course authors will share insider experience and advice to assist you launching your own career in the world of politics and public affairs.

It is sometimes thought that students only study politics to enter politics and become a politician. While training in political science will help if this is your career goal, political scientists have a much wider range of exciting and rewarding career opportunities in:

- all parts of government including legislative, executive and judicial branches at the local, state and national levels and internationally
- large and medium size businesses, lobbying, technology, law, consulting, services and communications
- all non-profit and community organisation.

To learn more about this course, visit:

icieducation.co.uk/courses/law-and-justice/political-science



Private Investigation

Everything you need to know will be revealed in this course. The ICI Private Investigator course will unveil the secret tricks of the trade and teach what normally takes years of on the job experience.

Private Investigators provide services in respect to the following areas of operation:

- Family Law
- Cheating Spouse
- Insurance Matters
- Asset Tracing
- Intellectual Property (Trademark, Copyright, Patents)
- Service of Documents
- Due Diligence
- Harassment and Stalking
- Identity Vetting & Verifications
- Personnel Screening
- Theft
- Fraud
- Insurance Investigations
- Kidnap / Ransom / Extortion
- Missing Persons
- Malicious Damage
- Teenager Investigations (drug, alcohol and sexual activity)
- Theft in the Workplace
- Undercover Investigations
- Addictions
- Surveillance and Counter Surveillance
- Hidden Camera and Bug Detection

To learn more about this course, visit:

icieducation.co.uk/courses/law-and-justice/private-investigation

Criminal Psychology

Welcome to the exciting, intriguing and rewarding field of Criminal Psychology.

Fast track your career in psychology with one of the most increasingly popular disciplines in this field of study Criminal Psychology! With lucrative careers and promising positions waiting to be filled out, Criminal Psychology is one of the fastest growing in its department in terms of development and demand.

Criminal Psychologists play a vital and exciting role in different legal proceedings, especially when it comes to figuring out the intent and reactions of criminals. Their expertise plays key roles in offender profiling and providing second opinions in case studies and witness interrogations, among others.

Criminal Psychologists are employed by both public and private bodies. You can find potential employment opportunities in other related disciplines such as:

- Probation/Rehabilitation
- Forensics

- Welfare officers
- Youth workers
- Counsellors
- Psychologists
- Support workers
- Advocates
- Legal research / paralegal

Get started on your career in Criminal Psychology today!

To learn more about this course, visit:

icieducation.co.uk/courses/law-and-justice/criminal-psychology

Criminal Justice & Criminology

Criminal justice and criminology is a large and diverse sector. Employment opportunities exist in:

- law enforcement
- security
- corrections
- private detectives / Private investigations
- corrections
- Courts and tribunals
- public safety
- Social work, etc.

The unfortunate reality is that crime will always exist and as a result a criminal justice system will exist to service these needs of society, thus creating strong demand and employment prospects in all areas related to the Criminal Justice.

To learn more about this course, visit:

icieducation.co.uk/courses/law-and-justice/criminal-justice-criminology



Forensics

The field of forensics science is a fascinating area to study. The ICI forensics course is beneficial to anyone who wishes to obtain a valuable skill set in the field of forensics.

In particular those working in the following professions will find our forensics training course particularly useful:

- Private investigators
- Police officers
- Probation workers
- Secret intelligence services
- Homeland security
- Forensics labs
- Local, state and federal authorities and employees
- Those working in the courts and judiciary
- Anyone else that wants to learn about the science and workings of forensics will find the course beneficial.

To learn more about this course, visit:

icieducation.co.uk/courses/law-and-justice/forensics

VETERINARY & ANIMAL CARE



Zoology - Zoo Keeper

Zoo Keeper positions are relatively few and when positions become vacant it is competitive. Training will help assist in setting you apart from other applicants. Aside from employment within Zoo's work can also be sought as a VET assistant or staff member at animal impound centres, animal protection agencies (eg RSPCA), animal hospitals, wild life officer (ranger) and animal day care business's.

The duties of a Zoo Keeper include the care and maintenance of captive animals and their enclosures and the preparation of food. Zoo Keepers are also generally required to maintain detailed animal records, make detailed observations of their charges and assist in the capture and restraint of animals.

Specialist Zoo Keepers may focus upon the care and management of native or exotic mammals, birds, reptiles, amphibians, invertebrates, fish, animal training, vet hospital or other specialised areas of animal management.

To learn more about this course, visit: icieducation.co.uk/courses/veterinary-animal-care/zoology-zoo-keeper



Pet Care / VET Assistant

Are you an absolute pet lover? If taking care of animals is your perfect slice of heaven, then a bright career as a Veterinary Assistant awaits you! These animal and pet care assistants play a crucial role in helping out veterinary doctors carry out day-to-day tasks in taking care of both big and small animals, such as examining animals for signs of injury or illness, keeping records, as well as providing comfort and support to pet owners when their beloved animals undergo surgical procedures. And yes, an absolute passion for animal well-being is a must!

But more than just a hobby and a past time, the demand for Vet Assistants is growing by the day. Employment opportunities are forecasted to grow by a further 18% over the next 10 ten years which is above average.

Veterinary assistant job opportunities are attractive because the number of job openings is expected to exceed the number of new graduates. Demand for veterinary care also has grown throughout the years as animals' medical care is an important priority for most owners.

Turn your love and dedication for pets into a successful professional undertaking by enrolling in our Veterinary Assistant Course now!

Our graduates have found employment in the following areas:

- Veterinary Assistant – veterinary technician, animal lab technician, veterinary assistant, animal hospital assistant
- Pet Therapist, Groomer
- Pet Shop staff member or owner
- Animal Trainer, Groomer or Breeder (usually self employed)
- Animal Welfare Officer at Animal Shelters
- Zoo and Wildlife Park staff members.

To learn more about this course, visit: icieducation.co.uk/courses/veterinary-animal-care/pet-care-vet-assistant

Equine Horse Care

ICI's Equine Horse Care course has been designed to develop the specialist skills and knowledge required to manage horses, manage a stud farm, work at equestrian events as well as horse related professions such as working as a VET assistant, stable hand, groomer and trail ride leader.

The course has been developed in consultation with industry stakeholders to ensure relevancy and a skill set that will give you the knowledge and confidence you will need to succeed in horse related professions.

Students will cover the following main themes in equestrian horse care and management: horse behavior, training, handling, grooming and stable management.

To learn more about this course, visit: icieducation.co.uk/courses/veterinary-animal-care/equine-horse-care

BEAUTY



Beauty Therapy & Make Up

Get paid to help people look and feel their best. It certainly is a positive and social career move you can look forward to.

With people leading busier lifestyles, they are investing in their overall physical beauty and well-being now more than ever. Spas, beauty salons and freelance beauty and make-up professionals are obtaining more and more clients who seek for regular repeat services on a short or long-term basis.

If you envision yourself in the glamorous and exciting world of beauty therapy and make-up, then endless possibilities as a Beauty Therapist await you.

According to the Occupational Outlook Handbook (2010–11 edition), employment in the beauty therapy industry is set to grow by 20% in the coming years. In comparison to other occupations, it has stronger growth prospects for obvious reasons.

Lucrative opportunities also exist for independent operators who, for example, service the bridal and school formal industries. It is a service that will always be needed.

Be a part of this growing and exciting industry by enrolling into our Beauty Therapy course now!

To learn more about this course, visit:

icieducation.co.uk/courses/beauty/beauty-therapy-make-up



Hairdressing

Hairdressing is a unique career that transcends virtually all cultural barriers. Having hairdressing skills and knowledge is a universally recognised career pathway across the majority of the world. Besides the opportunity to work in a number of hair dressing career paths within the country you also have the opportunity to travel and work overseas in the same capacity.

Careers paths include:

- Hairdresser – salon, special events such as weddings, television / film / media, glamour photography, fashion, stage
- Hair Salon Manager
- Hair Salon Owner

Hairdressing is one of the most exciting and fastest growing industries. Our society is focused on style and appearance and the demand for hairdressing services is ever present. This is fed by general grooming needs to ladies wanting to look their best when they go out on the town to those who are preparing for special events such as a wedding.

Hairdressing is also one of the most creative, social and exciting industries and career paths you could take. As a hairdresser, you have the privilege of meeting new people every day, building friendships with repeat clients and making them look and feel fantastic.

Being a glamorous career opportunity, hairdressers regularly get hired as hair stylists, salon consultants for product companies or even establish their own salon business as well.

Fast track your way to being a Hairdresser by enrolling in our training course now!

To learn more about this course, visit:

icieducation.co.uk/courses/beauty/hairdressing

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MANAGEMENT

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- Sports Management
- Project Management
- Retail Management
- Frontline Management
- Business Management

FINANCE

- Bookkeeping

DESIGN

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- Fashion Stylist & Image Consultant
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- Jewellery Design
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- Mediation
- Political Science
- Private Investigation
- Criminal Psychology
- Criminal Justice & Criminology
- Forensics

VETERINARY & ANIMAL CARE

- Zoology
- Pet Care / VET Assistant
- Equine / Horse Care

BEAUTY

- Beauty Therapy & Make Up
- Hairdressing

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